



Job Announcement

Licensed Vocational Nurse (LVN)

ASPIRE ACHIEVE INSPIRE

Looking for an exciting and rewarding opportunity to be a part of an interdisciplinary team that makes a difference in the lives of individuals with intellectual and developmental disabilities, and their families? Achievable is the place for you!

The Achievable Health is a nonprofit Federal Qualified Community Health Center whose mission is to provide high quality, integrated care to individuals with intellectual and developmental disabilities, their families, and other vulnerable populations.

JOB SUMMARY

Under the direct supervision of the Chief Medical Officer (CMO) the Licensed Vocational Nurse is responsible for assisting providers with procedures, performing nursing procedures and assisting the Health Center Supervisor in maintaining optimal patient flow. This work will be done while using principles of trauma informed care and embracing a Justice, Equity, Diversity, Inclusion + Belonging (JEDI +B) lens.

SALARY: \$70K- \$75K, DOE

Benefits: Paid vacation, sick time and holidays; medical, dental, vision, chiro, life insurance, EAP, CME and 403B Retirement Plan

ESSENTIAL FUNCTIONS AND RESPONSIBILITIES

- Provide direct nursing patient care services within scope of practice.
- Assist providers with examination and treatment of patients.
- Take vitals, perform screening test, administer medication, injections and immunizations.
- Act as the Vaccine Coordinator for the Vaccine for Children program.
- Perform laboratory procedures.
- Assist with COVID vaccine clinic.
- Provide education to patients and caregivers.
- Respond to patient inquiries, follow-up on labs and assist with medical record request from external entities, as needed.
- Provide front office coverage, as needed.
- Serve as back up to the Health Center Supervisor.
- Assist with the coordination of county, state and federal audits.
- Participate in quality improvement initiatives.

QUALIFICATIONS



- Current Vocational Nurse licensed in the State of California.
- Current CPR / BLS certification.
- One (1) year nursing experience in ambulatory outpatient sitting, preferred. New graduates may be considered.
- Must possess strong interpersonal skills and must have the ability to problem solve effectively and make independent judgement.
- Ability to work with a diverse population coming from various socio-economic backgrounds and abilities.
- Ability to maintain patient confidentiality and adhere to HIPAA regulations.
- Ability to understand and adhere to The Achievable Foundation policies and procedures.
- Knowledge of an electronic health record system strongly preferred.

Achievable is an equal-opportunity employer and is committed to creating a diverse and inclusive environment.

To apply, please send a cover letter and resume to employment@achievable.org. In your cover letter, please explain how you think your personal and/or professional experience and background has prepared you to contribute to a work environment with a strong commitment to justice, diversity, equity, inclusion and belonging.

Please include the job title in the subject line.